**YANCEYVILLE TOWN COUNCIL**

**MEETING MINUTES**

**Tuesday, August 10th, 2021**

**7:00 PM**

The meeting of the Town Council was held remotely in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building, and due to COVID-19 the meeting was also conducted electronically through WebEx on Tuesday, August 10th, 2021, at 7:00 PM.

**Council Members present in person:** Mayor- Alvin Foster, Keith Tatum, and Brian Massey

**Council Member present electronically:** Mayor Pro Tem- Odessa Gwynn

**Council Member absent:** Margie Badgett-Lampkin

**Staff present in person:** Kamara Barnett, Town Manager/Clerk and Lee Farmer, Town Attorney

**Item 1: Call to Order**

Mayor Alvin Foster called the Town Council Meeting to order at 7:01 PM. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request.

**Item 2: Review and Adoption of Agenda – Mayor & Council**

Mayor Foster indicated that Real Estate needed to be removed from Item: 11 Closed Session NC General Statues 143.318.11 and add Economic Development. Mayor Foster asked Town Council for a motion to adopt the Agenda with said changes. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Agenda with said changes. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

**Item 3: Consent Agenda**

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Consent Agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

1. Minutes from July 13th, 2021, Town Council Meeting

**Item 4: Public Comments**

None

Item 5: Bright Leaf Hoedown Update-Amanda Hodges

Town Manager Barnett introduced Ms. Amanda Hodges, Caswell Chamber of Commerce Director to Town Council to give an update on the upcoming Bright Leaf Hoedown, Saturday 25th ,2021

Ms. Hodges thanked Town Council for the opportunity to give an update. Ms. Hodges indicated that she has completed the proper paperwork needed to rent the Pavilion and other facilities surrounding the stage. She indicated that they would like to have a beer garden again this year, like what was done in 2019. Ms. Hodges noted that all the necessary documents have been submitted to the North Carolina ABC Board State for approval. Ms. Hodges mentioned that she felt it is very important for Town Council to know the plans of the Hoedown and to make sure that everyone is on the same page.

Mayor Foster asked does anyone have questions for Amanda? Councilman asked will it be located around the square? Ms. Hodges noted that the artisan and crafters will be around the square along with cars from the Veterans Car Show will be like the setup in 2019. Town Manager Barnett asked where the Beer Garden and large Stage will be located. Ms. Hodges indicated that it will be in the grassy area along side Fidelity bank which is Town owned property.

Ms. Hodges thanked Town Council for their time and asked everyone to spread the word about the Hoedown scheduled for Saturday September 25, 2021. Mayor Foster thanked Ms. Hodges for all her hard work and efforts to make this event a success.

Item 6: Inframark Update- Greg Ryland

Mayor Foster introduced Mr. Greg Ryland, Inframark. Mr. Ryland updated Town Council. Mr. Ryland presented the monthly update as follows:

*Yanceyville Water Treatment Plant*

* No excursions occurred for the month of August 2021
* Water flushing occurred for 16 hours this month on dead ends around town (Aug. 2021)
* Air Line leak in Filter # 4 was repaired and Filter was returned to service
* Automatic Flusher was installed at Caswell Pines. This should help keep a higher chlorine residual throughout town as well as cleaning out the main lines.

*Yanceyville Wastewater Treatment Plant*

* To date there has been no excursions for the month of August. We are still waiting on results for the last week of month
* Pumped Influent Wet Well down every two weeks
* Pumped out the contact chamber to keep solids from building up
* Aqua Aerobics had representative on site to do a walk thru of plant and quick training to staff. Will be sending us a report of his observations.

Mayor Foster thanked Mr. Ryland for presenting a detailed report.

Item 7: Presentation of Possible Eagle Project at Maud Gatewood Park- Sami Asad

Mayor Foster introduced Mr. Sami Asad to Town Council. Mr. Asad thanked Town Council for the opportunity to speak to them tonight. Mr. Asad indicated that he was from Troop 276, and he would like to build a Bicycle Wash Station at the Maud Gatewood Park. He indicated that he loves riding Bike Trials. He noted that he would love to bring this element to our community. He indicated that he felt it would be in a great location near the Parks and Recreation trial and the Senior Center Trial. The Public Works Department will be able to assist with the project underground piping to provide the water. He explained that he would be providing all the other materials and production.

Mayor Foster asked Town Council for a motion. Councilman Tatum made a motion to allow Sami Asad to build a Bicycle Wash Station at the Maud Gatewood Park. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 8: Mayor’s Update- Alvin Foster

Mayor Foster asked Town Council to review the Resolution in Support and Appreciation of Dr. Pamela Senegal President, Piedmont Community College.

WHEREAS, Dr. Pamela Senegal was hired in 2017 as Piedmont Community College’s fifth President after a national search and including community and staff input and receiving a unanimous vote; and WHEREAS, Dr. Senegal is highly qualified with decades of com

WHEREAS, Dr. Senegal is highly qualified with decades of community college experience in workforce education, student academic success, community and economic development, and administrative leadership; and

WHEREAS, Dr. Senegal serves PCC with integrity, commitment, and professionalism to the benefit of the college, its students, staff, and the Caswell community.

WHEREAS, Dr Senegal has demonstrated outstanding vision and leadership throughout the process of developing the Center for Educational and Agricultural Development, including raising over $5 million to fund this community centered transformational project; and

WHEREAS, Dr. Senegal is deeply committed to student success at PCC and the gap in course completion rates between white and male students has decreased under her leadership; and

WHEREAS, Dr. Senegal continues to move the Caswell Campus forward through the development of dual enrollment pathways for our high school students saving Caswell families over $120,000 in the last school year alone; and

WHEREAS, Dr. Senegal, has maintained a successful professional academic environment during highly demanding times, including a global pandemic, a cyber-attack and a deeply challenging political environment and has demonstrated commitment, resilience, and hopefulness; and

WHEREAS, Caswell County Community Organizations are thankful and continue to be excited about Dr. Senegal’s leadership and dedication to Piedmont Community College, Caswell County, and our region; and

BE IT RESOLVED, that the Caswell County Board of Commission Members, the Town of Yanceyville Council Members, the Caswell Economic Development Commission Members and the Caswell County Chamber of Commerce Board Members listed do hereby extend their appreciation and continued support to Dr. Pamela Senegal and her service to our community and Piedmont Community College

Mayor Foster asked Town Council for a motion. Mayor Foster made a motion to adopt the Resolution of Support and Appreciation for Dr. Pamela Senegal. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 9: Town Manager Report- Kamara Barnett

Town Manager Barnett explained at the July 13th Town Council meeting I was instructed by Town Council to proceed with the School Drive Water Line Project. School Drive was initially supposed to be include in the upcoming CDBG I application. After receiving feedback from the State including School Drive was not a viable option. The cost of a new water line for the purpose of looping could not exceed 10% of the total cost of waterlines in the project. Attached to your Packet you will find a Memorandum of Understanding from AWCK, Town Engineers on Engineering Design, Bidding, Construction Inspection and Administration and Surveying Services. This agreement is for Engineering and Surveying Services associated with water main improvements which include the installation of approximately 1,400 linear feet of new 8-inch water line on School Road between Highway 62 and Dillard School Road. The estimated costs are $28,000 for the proposed scope of work. I have also provided you a copy of the estimated cost of the School Drive *8"* Waterline Extension. Total estimated cost of the School Drive project is about 235,000. Mayor Foster indicated that it was more than we anticipated. He indicated that allow this project to become a “Shovel Project”. Councilman Massey explained that this will help with fire protection and water quality for customers on Dillard School Drive and Hwy 62 alongside the High School.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to move forward with the School Drive project making it “shovel ready”. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Town Manager Barnett updated Town Council on an “sewer swag” located off Main and Third Avenue near Teddy Bear. She asked for direction on how to proceed.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to move forward with the ‘sewer swag” issue off Main Street and Third Avenue near Teddy Bear. making it “shovel ready”. The motion was seconded by Councilman Tatum and passed with a unanimous vote

Town Manager Barnett gave Town Council and update on the Public Safety Memorial. She noted that at this time the Marker and Seal have been ordered. There is a 10–12-week timespan on the material. The goal is to have the memorial, marker, and seal set by the end of the year. Flags surrounding the Public Safety Memorial will include the United States American Flag, North Carolina Flag, and the Town of Yanceyville Flag. She indicated that the Public Works Staff has installed the pole for the Camera to be mounted on at this time we are waiting for the camera to arrive. Brooks Networking Services will be mounting the camera and placing it online

Town Manager Barnett announced that the 2020 Local Water Supply Plan for the Town of Yanceyville has been accepted by the State, and is now viewable online. A Local Water Supply Plan is an assessment of a water system's current and future water needs and its ability to meet those needs. By understanding current and future needs, local governments will be better able to manage water supplies and better prepared to plan for water supply system improvements. North Carolina General Statute  [§ 143-355(l)](https://www.ncleg.gov/enactedlegislation/statutes/html/bysection/chapter_143/gs_143-355.html) requires all units of local government that provide or plan to provide public water service to prepare a Local Water Supply Plan.

Town Manager Barnett mentioned that the Town Council Meeting for September will be held on September 14, 2021, due to Labor Day Holiday.

She reminded Town Council of the Second Saturday August 14th, 2021, Downtown Event starting at 10am.

She reminded Town Council to please come out September 3rd for our next First Friday Event Beyond Blessed along with the Mark Templeton Band will be providing live “Gospel Music”. Food will be available for purchase by American Legion Post 210, Auxiliary Unit. Cruise In will take place.

Town Manager Barnett indicated that she had been contacted by a realtor from Florida on behalf of her client inquiring about the Property owned by the Town Main Street Beside Fidelity Bank. The Client wanted to know if the Town would be interested in selling the property. She indicated that her client was interested in having some type of eatery. Mayor Foster indicated that that property already has a use. Councilman Tatum indicated that if the property was sold, we could move the proposed project for that area down to the Memorial Park and it would cut cost significantly. Attorney Farmer indicated that he had a few concerns. We would have to sell the property at fair market value to comply with State Law and the Town has put significant funding into that property at this point. The area has also been designated by the Department of Cultural Resources as an Historic District. He indicated that we would not be able to sell the property just out right there would have to be some major restrictions.

Town Manager Barnett indicated that at the July 13th Meeting Town Council awarded C& J Utilities the construction contract on the Kimbro Road Water Line Extension Project. Since that meeting the Town has decided to take an alternate route on the Water Line Extension. At the time we will need to do a “Notification of Cancellation” on the Construction Contract award with C& J Utilities. However, the Town agreed take an alternate route there were several modifications on the Line extension. The water line is a private line installed by property owner. Modifications and maps will also be developed for the water and sewer lines. The Property owners will have to sign easements among themselves, and the Town will produce the other documents indicating an exception to the Water/ Sewer connection Policy. We have mentioned in previous meeting “Shovel ready projects” The Kimbro Line Extension Projects is now a ‘Shovel Ready Project”. If the Town is successful in receiving funding Kimbro can be added.

Mayor Foster asked Town Council for a motion. Councilman Massey a motion to do a “Notification of Cancellation” on the Construction Contract award with C& J Utilities on the Kimbro Line Extension. The motion was seconded by Councilman Tatum and passed with a unanimous vote

Attorney Farmer indicated that there is a flaw in the Town’s permitting process. A separate application needs to be drafted which would include the Town’s Engineers reviewing the request of a property owner wanting to connect to the Town’s water and sewer system that lines done currently exist. The Town is not in the position to give approval. The Public Works Department, Town Manager, or Town Council doesn’t have the expertise to give approval. The Town Engineers will review the site by map to see if it is feasible. Attorney Farmer indicated that the North Carolina Department Water Quality (NCDEQ) has severe penalties, and we need to make sure that we are following all requirements deemed by the State.

At this time, we have started collecting data/survey to include in our Comprehensive Land Use Plan required by the State by July 1st, 2022, for Municipalities and Counites with Zoning. We will need citizen participation to have a successful plan. I will be sending some questions and asking for input of all Town Council Members. We received about 65 surveys at our First Friday event.

Town Manager Barnett updated Town Council on Email addresses I have everyone’s @ Yanceyville email addresses. Please let me know availability so that I can have them installed on your device. At this time, I will continue to send emails to your current email address that I have on file while we work out installing @yanceyville emails on your devices.

Community Development Block Grant, update I received notification from NCDEQ that our Pre-Approval application has been approved. All the streets listed for water infrastructure improvements are eligible for potential funding. We will be submitting a full CDBI 2021 application by September 30, 2021.

She asked if there were any questions about the maintenance report please see attached to your packet if you have any questions, please feel free to let me know

Item 10: Town Attorney Report- Lee Farmer

None

Item 11: Closed Session - G. S. 143-318.11 Personnel and. Economic Development

*Town Council called for a five-minute recess/break.*

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion to go into Closed Session General Statues 143-318.11 Personnel and. Economic Development

The motion was seconded by Councilman Massey and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn motion to go back to into Regular Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session Town Council doesn’t have any information to present at this time

**Item 12: Informal Discussion/Public Comment-** Discussion & Comments must directly relate to agenda items.

None

**Item 13: Adjournment**

Mayor Foster asked Town Council for a motion to adjourn the August 10th, 2021, Town Council Meeting. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote.

*Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.*

Respectively Submitted:

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Alvin Foster, Mayor

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Kamara Barnett, Town Clerk