

**MINUTES
YANCEYVILLE TOWN COUNCIL
September 2, 2014
7:00 PM**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on September 2, 2014 at 7:00 PM.

Council members present: Curtis E. Davis-Mayor, Alvin Foster, Mayor Pro-Tem, Brian Massey, Odessa Gwynn, and Keith Tatum.
Staff: Ryan Strader, Finance Director, Lee Farmer, Town Attorney.

Item 1: Call To Order

Mayor Davis called the meeting to order at 7:00 PM. Meeting opened with silent prayer. He asked all to stand for the pledge of allegiance. The Mayor also reviewed the statement of Rules and Procedures.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mrs. Odessa Gwynn made a motion to approve the agenda seconded by Mr. Alvin Foster with a vote of 5-0 in favor.

Item 3: Consent Agenda

Mrs. Gwynn made a motion to approve the minutes of August 5, 2014 seconded by Mr. Brian Massey. Vote was 5-0 in favor.

Item 4: Public Comment/Introduction of Finance Officer Ryan Strader

Mayor Davis noted that no one had signed up for Public Comment.

He then introduced and welcomed Mr. Ryan Strader as the Town's new Finance Officer. Mr. Strader thanked him and the Town for the opportunity.

Item 5: Yanceyville Museum of Art Exhibit Proposal

Mr. Collie presented the proposal for an art exhibit to be located at the Yanceyville Museum of Art starting November 17th through December 12th, Monday thru Friday 11:00 a.m. until 4p.m., and Saturdays November 22nd, December 6th and Sundays November 23rd and December 7th. Mr. Collie said that the exhibit is proposed by storyteller/educator Fred Motley and would consist of a collection of art as well as performances of spoken word. Mr. Collie stated that he would volunteer his time on the weekend dates so that a Town staff member would always be present.

Mr. Collie then introduced Mr. Motley to the Council. Mr. Motley thanked Council for their time and consideration and then gave a summary of what the exhibit will showcase and how it would be event for the Town. After further discussion Mrs. Gwynn made a motion to accept the proposal as presented. Mr. Foster seconded the motion. The motion passed with a unanimous vote.

Item 6: NCDOT Municipal Agreement

Mr. Collie stated that this agreement is between the Town of Yanceyville and the North Carolina Department of Transportation stating that the funds will be made available for the approved sidewalk/multi-use path project up Fire tower rd. Mr. Collie said that the agreement looks at the general provisions of the contract, funding, time frame, planning and design, professional services, construction, right of way and utilities, and maintenance.

After review and discussion Mr. Foster made a motion to accept the agreement. The motion was seconded by Mrs. Gwynn and passed with a unanimous vote.

Item 7: Findings Resolution Financial Agreement for the Fire Department Expansion

Mr. stated that the resolution was a requirement in order to comply with the NC Local Government Commission on the Fire Department Expansion project. He said the resolution states that the Town desires to finance the Project under an installment contract authorized under North Carolina General Statute 160A, Article 3, Section 20, in a principal amount not to exceed \$850,000.

After further review and discussion Mrs. Gwynn made a motion to accept the resolution as presented. The motion was seconded by Mr. Massey and passed with a unanimous vote.

Item 8: Cycle NC- Alvin Foster

Mr. Foster addressed Council to inform them that on September 30th that 1,200 cyclist will be coming through Yanceyville riding in the Cycle NC event. The event starts in the mountains and ends at the coast over a several day period and the group has chosen Yanceyville to be one of their rest stops. Mr. Foster said that it would be a great opportunity to showcase our Town to a lot of people that have never been here and requested that the Town provide \$250.00 to help purchase snacks and refreshments for the riders.

Mrs. Gwynn made a motion to approve the allocation of \$250.00 for the event. The motion was seconded by Mr. Massey and passed with a unanimous vote.

Item 9: Second Harvest Food Bank Proclamation

Mr. Collie stated that the proclamation is to state that the Town of Yanceyville supports September as Hunger Action Month set forth by Second Harvest Food Bank of Northwest NC who the Feeding America affiliate is serving our community. They are committed to engaging community members and organizations in addressing the problem of hunger and providing resources to meet the needs of our residents; and

Mrs. Gwynn said that she would like to make a motion to accept the proclamation changing the last sentence to state the “Town of Yanceyville does hereby recognize”. The motion was seconded by Mr. Foster and passed with a unanimous vote.

Item 10: Town Manager Report

Mr. Collie said that he wanted to let Council know that the Piedmont Electric Corporation Board of Directors approved moving forward with filing the request for the USDA REDLG (RURAL ECONOMIC DEVELOPMENT LOAN AND GRANT) funds for the Town of Yanceyville’s fire station building addition project. If given approval this would allow the Town to finance the fire station addition at 0% interest for 10 years. The next step in the process is to have a grant writing meeting where we start the application process with PEC and USDA. He said this meeting is taking place in Hillsborough on September 8th at Piedmont Electrics main office.

Mr. Collie then stated that September 2 is the last day that we gave design-build contractors interested in the fire station addition to submit their qualifications for consideration. He said he hopes that we receive at least 3 proposals and that he will be reviewing the qualifications and setting up meetings with the ones that he feels is best suitable to get the job done. He said that he will keep Council up to date on this process as well.

Mr. Collie stated Alley, Williams, Carmen, & King began work on a boundary line and topographical survey for the fire department properties. He said the Town owns 4 separate lots where the fire station is that will be combined into one lot. Mr. Collie said that he has received a recent violation from NCDENR concerning fecal coliform levels that exceeded the states minimum allowance. He said he will be looking into how to remedy this situation

Mr. Collie said that the Town has a vacant position open for our full time Administrative Assistant/Billing Clerk. He said we have been advertising the opening and have received multiple applications. He stated that he will be finishing interviews this week in hopes to fill the position as quickly as possible.

Mr. Collie said that the annual League of Municipalities conference is October 11th-14th in Greensboro at the Koury Convention Center. If any Council would like to attend please let me know me before September 5th so that I can get everyone registered.

Mr. Collie stated that he has been accepted into the UNC School of Governments Municipal and County Administration course. This course is designed for city and county managers, department heads, and other city or county officials whose responsibilities require an understanding of functions beyond individual areas of specialization. The course is offered in seven sessions of four days each between September and April. Each session will begin at mid-day Tuesday and will end Friday afternoon. He said that he wanted Council to know the dates of when he will be attending each class.

Attorney Farmer said that he would like to request an amendment to the agenda before going into closed session to add "litigation" to the list of topics to discuss for closed session. Mrs. Gwynn made a motion to amend the agenda as presented. The motion was seconded by Mr. Foster and passed with a unanimous vote.

Mr. Foster made a motion to go into closed session. The motion was seconded by Mrs. Gwynn and passed with a unanimous vote.

Item 11: Closed Session- Economic Development & Litigation

Town Council went into closed session to discuss topics under economic development and pending litigation.

Item 12: Informal Discussion/Public Comment

Mayor Davis made a motion to go back into open session. The motion was seconded by Mrs. Gwynn and passed with a unanimous vote.

Mrs. Gwynn asked about the property adjacent to MBros park and why the owners have not cut the overgrown grass yet. She said that the Town has problems with this property every year. Mr. Collie stated that he had already spoken with the Town's Code Enforcement officer and that he would look into seeing if he has made contact with the owner.

Mr. Gilbert Anderson said it might be a good idea if the Manager sent a friendly letter at the beginning of each mowing season to prompt the owner to make sure it gets done.

Ms. Ruby Graves enquired about the Old Ford Building being an eyesore and about the un-cut grass. She also asked about the house across from teddy bears that has an abundance of trash. She wanted to know if the Town could send the owners letters. She also enquired into the house on West Main that the Town voted to demolish. Mr. Collie stated that the Code Enforcement officer is supposedly looking into all three of these cases.

Item 13: Adjournment

After no further discussion a motion to adjourn was made by Mrs. Gwynn and passed with a unanimous vote.

Respectively Submitted:

Alvin Foster, Mayor Pro Tem

Brian Collie, Town Clerk