

**MINUTES
YANCEYVILLE TOWN COUNCIL
November 3rd, 2015
7:00 PM**

The meeting of the Town Council was held in the Council Chambers at the Yanceyville Municipal Services Building on November 3rd, 2015 at 7:00 PM.

Council members present: Alvin Foster, Mayor Pro-Tem, Brian Massey, Odessa Gwynn, and Keith Tatum.

Staff: Brian Collie, Town Manager, Lee Farmer, Town Attorney, Ryan Strader, Town Finance Officer, & Cy Stober, Town Code Enforcement Officer.

Item 1: Call To Order

Mayor Pro-Tem Alvin Foster called the meeting to order at 7:00 PM. Meeting opened with silent prayer. He asked all to stand for the pledge of allegiance. The Mayor-Pro Tem also stated that copies of the Town's Rules and Procedures were available if anyone needed a copy.

Item 2: Review and Adoption of Agenda – Mayor Pro-Tem & Council

Mayor Pro-Tem Foster asked Council for a motion to approve the agenda as presented. Mrs. Odessa Gwynn made a motion to approve the agenda as presented. The motion was seconded by Mr. Keith Tatum and passed with a unanimous vote.

Item 3: Consent Agenda

Mayor Pro-Tem Foster asked Council to review the minutes from October 6th, 2015 Town Council Meeting. After review Mrs. Odessa Gwynn made a motion to adopt the agenda as presented. The motion was seconded by Mr. Brian Massey and passed with a unanimous vote.

Item 4: Public Comment

Mayor Pro Tem Foster stated that no one had signed up to speak during public comments.

Item 5: Code Enforcement Update: Cy Stober, PTRC

Mr. Cy Stober contracted through Piedmont Triad Regional Council to provide the Town with Code Enforcement came before Council to provide his bi-monthly update. Mr. Stober presented Council with the current code enforcement log and briefly went over all current property violations

stating that several property owners were now in compliance and that the only remaining violations that exist are minimum housing related. Council thanked Mr. Stober for his update. Manager Collie stated that if anyone had any code enforcement related issues to contact him and that he would relay the messages to Mr. Stober for enforcement.

Item 6: Approval to Surplus Town Property- Service Truck, & Vending Machines

Manager Collie stated that city governments generally dispose of both real and personal property in accordance with the procedures set forth in G.S. Chapter 160A, Article 12 (G.S. 160A-265 through -280). He stated that the Town currently had a service truck and 3 vending machines that are no longer used or needed and that he would like for Council to approve a motion to make this personal property surplus. He stated that a local government may sell any real or personal property by sealed bid, negotiated offer and upset bid, or public auction. He said his method of choice for these items would be by sealed bid.

After discussion Mr. Massey made a motion to declare the referenced service truck and 3 vending machines surplus to be sold. The motion was seconded by Mrs. Gwynn and passed with a unanimous vote.

Item 7: Approval of Purchase Contract- Economic Development Feasibility Study- Town Attorney, Lee Farmer

Town Attorney, Lee Farmer gave Council a brief summary of the contract they had previously reviewed. He said that in the first six months \$35,000 of earnest money will go to the receiver to tie up the property so that the UNC School of Government can conduct a feasibility study. He said that the earnest money will be paid out of the pot of \$100,000 that the four entities had previously approved being, Yanceyville, Caswell County, the Danville Regional Foundation, and the UNC School of Government. Mrs. Gwynn asked about the term length. Attorney Farmer stated that this contract was for the state maximum allowed of 6 months. Mrs. Gwynn then asked if the County had received a copy of this contract. Mr. Collie stated that he would get the County Manager a copy but that all parties involved were aware of the highlighted terms of the contract.

Mr. Tatum asked when the property could be purchased. Mr. Farmer stated that it could be sold at the end of the contract or that the Town has the ability to turn the contract over to anyone else it chooses if a potential buyer were to come along during the contract. Mayor Pro Tem Foster asked Mr. Collie to get copies of the contract to all interested parties. Mrs. Gwynn then made a motion to approve the contract as presented after

review of all 3 parties involved. The motion was seconded by Mr. Massey and passed with a unanimous vote.

Item 8: Town Manager Report

Manager Collie stated that the members of the local farmer's market initiative that helped form the "Farmers Market Day" planned by the DRF interns over the summer approached him asking if it would be possible to start an ongoing farmers market on the Town's Pavilion property. He said that it would be a weekly/bi-weekly pop up market where local farmers could come and sell their produce to citizens in the community. He said that the group started something similar in Semora this spring but that they were considering a location more centralized and spacious within the County. Mayor Pro Tem Foster said that he thought the farmer's market day we held here over the summer was very positive and that he was open to the idea. All other Council members seemed open to the idea as well. Mrs. Gwynn added that we should also consider starting a regular occurring movie night for the community. Manager Collie agreed and stated that he would look into what all would be involved.

Mr. Collie said that he wanted to make everyone aware that the Caswell County Historical Association is having its first annual Christmas tree lighting community gathering on December 4th at 6:00 p.m. and that it would be located on the Town's Pavilion property. Mr. Collie then stated that Envirolink was conducting a water/sewer rate study for the Town. He said that this will let us know if the rates we are currently charging are appropriate based on the industries standards. Mr. Collie then stated that Mayor Pro Tem Foster, Attorney Farmer, and he were taking a 2 day trip to Washington, D.C. to talk with state representatives and 1 law firm concerning potential funding for the Dan River Water Intake project.

Manager Collie stated that the NCDOT had agreed to resubmit bid invitations for the Multi-Use Path Project to try and attract additional contractors in hopes of getting a more competitive price for the project. Mr. Collie then stated that he wanted Council to consider citizens' complaints from last month's meeting and review the current Water/Sewer Use Policy to see if they felt any changes needed to be made.

Attorney Farmer asked Council if he could add 1 item to the Town Manager's report. Council all agreed that he could. Mr. Farmer said that he just wanted to update Council on the status Michael Dilletoso's (Old Ford Building) property. He said that he has filed all the proper paperwork with the courts and that the property would more than likely become the Town's.

Item 9: Closed Session- G.S. 143-318.11(a)(6), Personnel

Mayor Pro Tem Foster asked for a motion to go into closed session. A motion was made by Mrs. Gwynn. The motion was seconded by Mr. Brian Massey and passed with a unanimous vote.

After Council re-entered the chambers from closed session, Mayor Pro Tem Foster asked for a motion to come out of closed session. Mrs. Gwynn made a motion to come out of closed session. The motion was seconded by Mr. Tatum and passed with a unanimous vote.

At that time, Mayor Pro Tem Foster asked for a motion to go back into open session. Mrs. Gwynn made a motion to go back into open session. The motion was seconded by Mr. Massey and passed with a unanimous vote.

Mayor Pro Tem Foster stated that nothing had been discussed during closed session that needed to be reported on at this time.

Item 10: Informal Discussion/Public Comment

Mrs. Margie Badgett-Lampkin asked Council about the terms of the contract in agenda item 7. She said that she thought the Town had only approved \$25,000 to go towards this project but that the contract states \$35,000. Mayor Pro Tem Foster stated that she was correct and that the additional \$10,000 would come out of the \$100,000 pot that all 4 entities involved had approved to spend. He said the Town is not obligated to spend anything over the previously approved \$25,000.

Item 11: Adjournment

After no further discussion Mrs. Gwynn made a motion to adjourn. Mr. Tatum seconded the motion which passed with a unanimous vote.

Brian Collie, Town Manager/Clerk, prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting. A detailed account of this meeting is available for review on tape at the Yanceyville Municipal Services Building.

Respectively Submitted:

Alvin Foster, Mayor Pro Tem

Brian Collie, Town Clerk

Yanceyville Town Council
Meeting November 3rd, 2015