

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES**

Tuesday, July 12th, 2022, at 7:00pm

The meeting of the Town Council was held in person in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville NC and conducted virtually through the WebEx platform on Tuesday, July 12th, 2022, at 7:00pm.

Council Member present in person: Mayor Alvin Foster, Keith Tatum, and Brian Massey

Council Members present via Webex: Mayor Pro Tem Odessa Gwynn

Staff present in person: Kamara Barnett, Town Manager/Clerk, Lee Farmer, Town Attorney, and Georgetta Swann, Deputy Town Clerk

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 7:01pm. The meeting opened with a silent prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor Foster & Town Council

Mayor Foster asked Town Council were there any additions or deletions to the Agenda. Mayor Foster asked Town Council for a motion. After a brief review, Mayor Pro Tem Gwynn made a motion to adopt the agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a) Minutes from June 10th, 2022, Town Council Meeting (Special)
- b) Minutes from June 14th, 2022, Town Council Meeting (Reschedule)
- c) Minutes from June 30th, 2022, Town Council Meeting (Recess)

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Mayor Pro Tem Gwynn cited errors for the June 14th, 2022, Town Council Meeting minutes page six change date of recessed meeting and June 30th, 2022, Town Council Meeting minutes page one paragraph one change date to Thursday, June 30th, 2022, from May 24th, 2022.

Mayor Pro Tem Gwynn made a motion to adopt the Consent Agenda as with said amendments. presented. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 4: Public Comment

None

Item 5: Introduction of Deputy Town Clerk/ Administration of Office

I would like to introduce Ms. Gerogetta Swann as the new Deputy Town Clerk. It took a while to find some who was well suited for the position. This is Ms. Swann second week with the Town. She has been deemed to be very useful in assisting me and the Town in functioning properly and efficiently . Welcome Georgetta Swann to Yanceyville.

Mayor Alvin Foster administered the Oath of Office for Deputy Town Clerk of the Town Yanceyville to Georgetta Swann

Item 6: Water and Wastewater Treatment Facilities Update- Gregory Ryland, Inframark, Regional Manager

Mayor Foster introduced Mr. Greg Ryland, Inframark. Mr. Ryland updated Town Council. Mr. Ryland presented the monthly update as follows:

Yanceyville Water Treatment Plant

- One excursion for the Water Treatment Plant for Total Trihalomethanes (TTHM) for the Locational running annual average (LRAA). We are working with In-house Technical Manager for water treatment processes to get the numbers lowered. A Public Notice will be distributed before July 17th . Mr. Ryland explained that the Town of Yanceyville water system was issued a Notice of Violation NOV on June 23, 2022, for exceeding the Maximum Contaminant Level (MCL) for total trihalomethanes (TTHM). Since the NOV was issued, we have received results for additional TTHM samples that were collected on June 7, 2022. With these additional results, the system is now in compliance with the TTHM MCL for the second quarter of 2022, and we are rescinding the NOV dated June 23, 2022.
- An Operational Evaluation Level (OEL) evaluation and report is still required which can be submitted to me via email. The report is due by September 11, 2022.
- Required flushing was completed on dead ends and MRT sites throughout the town
- Kevin Wood passed his Physical Chemical 1 certification exam.
- Cleaned around inside and outside of facility

Yanceyville Wastewater Treatment Plant

- There were no violations for the month of June.
- The Influent actuator valve was repaired by Underwood July 1st. They will need to send it off
- Perkinson (actuator manufacturer) to reset the limit switches.
- Working on getting specs & quotes for spare sludge pump.

Mayor Foster thanked Mr. Ryland for presenting a detailed report.

Item 7: Adoption of Grant Project Ordinance Number 2202-4

Town Manager Barnett read aloud the Project Ordinance Number 2022-4 listed below

BE IT ORDAINED by the Town Council of the Town of Yanceyville, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statues of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget to purchase an off-road fire and rescue apparatus by the Yanceyville Fire Department with oversight by the Town of Yanceyville, Town Manager. The Town of Yanceyville is projected to receive \$10,000 on behalf of Yanceyville Fire Department. These funds may be, used in accordance with the requirements and special provision identified and to the extent authorized by state law.

Section 2: The following amounts are appropriated for the project authorized for expenditure:

Off-road fire and rescue apparatus \$10,000

*Once determined the Town Council will amend this section to authorize appropriations for specific purpose

Section 3: The following revenues are anticipated to be available to complete the project:

North Carolina Department of Insurance \$10,000

Section 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

Section 6: This grant project ordinance expires when all the funds have been obligated and expended by the Town, whichever occurs sooner.

Mayor Foster asked Town Council for a motion. After no further discussion, Councilman Massey made a motion to approved Project Ordinance Number 2022- 4. Councilman Tatum seconded the motion that passed with a unanimous vote.

Item 8: Town Attorney Report-Lee Farmer

None

Item 9: Town Manager Report- Kamara Barnett

Town Manager Barnett explained to Town Council all updated financial statements information will be forwarded to Council when the Fiscal Year is officially closed. She indicated that invoices are still being paid for services provided in the previous year. She noted that it maybe August 15th, 2022, before all updates are final for the year.

Town Manager Barnett updated Town Council on the 9/1 Memorial Project. She noted that the attached schematics were provided by the Alley Williams, Carmen, and King, Town Engineers. Town Manager Barnett noted that the drawings meet all architectural designs and North Carolina Department of Transportation standards. Town Council mentioned several items to add such as a flagpole, plaque detailing donor, and dark sky lighting. Town Manager Barnett noted that she would keep Town posted on updates as she receive them from Town Engineers.

Town Manager Barnett noted that the Public Works Monthly updates for the past three months are included. She asked for questions.

Item 10: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items

None

Item 11: Adjournment

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote. Meeting ended at 7:27pm.

Kamara Barnett, Town Clerk and Georgetta Swann, Deputy Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk

Georgetta Swann, Deputy Town Clerk