

YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, December 6th, 2022
6:00pm

The meeting of the Town Council was held in the Yanceyville Town Council Chambers at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville, NC and streamed through the WebEx platform on Tuesday, December 6th,2022 6:00pm.

Council Members present: Mayor- Alvin Foster, Mayor Pro Tem- Odessa Gwynn, Keith Tatum, and Brian Massey

Staff present in person: Kamara Barnett-Town Manager/Clerk, Georgetta Carden-Deputy Clerk, and Lee Farmer- Town Attorney

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 6:03 pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster added Personnel to Item: 12 Closed Session G. S. 143-318.11. After a brief review, Mayor Pro Tem Gwynn made a motion to adopt the agenda as with said amendment. The motion was seconded by Councilman Massey and passed with a unanimous vote

Item 3: Consent Agenda

- a.) Minutes from November 1st, 2022, Town Council Meeting
- b.) Minutes from November 15th, 2022, Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review Councilman Massey motion to adopt the Consent Agenda as presented. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 4: Public Comments

None

Item 5: Water and Wastewater Treatment Facilities Update: Gary Stainback, Inframark Representative

Mayor Foster introduced Gary Stainback, Inframark. Mr. Stainback updated and presented Town Council the monthly update as follows:

Yanceyville Water Treatment Plant:

Collected Disinfection by Product (DBP) distribution water samples on 11/1/22. Two sample site results were elevated (Providence and County Home Road sites). Additional hydrant flushing was implemented and additional DBP samples were collected on 11/28/22. These two sample sets will be averaged to judge compliance.

Project to upgrade the water plant carbon feed system is underway and should be completed soon. The addition of carbon is part of the DBP reduction plan for the system.

Dwayne Lowry, Regional Technical Manager, was onsite on 11/15/22 to assist with the DBP Plan to improve performance in this area.

The State completed an annual inspection of the water plant on 11/15/22. The inspector noted several improvements and complimented the plant operations. The staff reviewed the DBP with the inspector.

Water quality complaints were received from areas in the distribution system. Water treatment plant staff confirmed compliant water quality leaving the water treatment plant and communicated closely with the town regarding the problem areas in the distribution system. As noted above, hydrant flushing has been increased to pull water through the areas with elevated DBP results. As a result of the complaints additional sites were also flushed by the town to improve this issue.

Yanceyville Wastewater Treatment Plant

Sampling and monitoring results to date indicate compliance with permit limitations.

Provided routine operation and maintenance throughout period with no issues.

Mayor Foster thanked Mr. Stainback for presenting a detailed report.

Item 6: Consideration and Adoption of 2023 Town of Yanceyville Holiday and Meeting Schedule

Town Manager Barnett presented Town Council a proposed Holiday and Regular Meeting schedule for the 2023 calendar year. Town Manager Barnett mentioned that the proposed calendar would follow the same Holiday schedule as the state of North Carolina, the Town Council Regular Meetings would be held on the first Tuesday of each month with the exceptions of the following months: January, July, September, and November are scheduled for the second Tuesdays due to holidays, Town Council Meetings will start at 6:00pm January 2023- March 2023 and April 2023- September meetings will start at 7:00pm, then October 2023-December 2023 start at 6:00pm . She also noted that the Planning Board Regular Meetings would be held on the third Wednesday of each month at 5:15pm.

Mayor Foster asked Town Council for a motion. Councilman Tatum made a motion to adopt the 2023 Holiday and Meeting Schedule calendar as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 7: Consideration and Amendment to Contract to Audit Accounts with Cobb, Ezekiel & Loy Company, P.A.

Town Manager Barnett explained that due to additional leasing requirements indicated by the Local Government Commission that will affect the Town of Yanceyville Financial Statements for fiscal year 2021-2022 she recommended that Town Council amend/ extend to February 28, 2023, the contract to Audit Accounts with Cobb, Ezekiel & Loy Company, P.A. to make sure agreements and contracts are reviewed properly.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to amend/ extend to extend to February 28, 2023, the contract to Audit Accounts with Cobb, Ezekiel & Loy Company, P.A. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 8: Consideration and Appointment for Rural Planning Organization Representative (RPO) and Council of Government Delegate/Executive Committee Designee

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to reappoint Mayor Alvin Foster to serve as the Rural Planning Organization Representative (RPO) and Council of Government Delegate/Executive Committee Designee on behalf of the Town of Yanceyville. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 9: Consideration and Reappointment to Yanceyville Planning Board

Mayor Foster noted that Mr. Christopher Maxey and Mr. Julian Williamson who are currently serving on the Yanceyville Planning Board would like to be reappointed. (Term January 1st, 2023- December 31, 2024).

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to reappoint Mr. Christopher Maxey and Mr. Julian Williamson to the Yanceyville Planning Board (Term January 1st, 2023- December 31st 2024). The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 10: Town Manager Report- Kamara Barnett

Town Manager Barnett announced that the Christmas Parade sponsored by the Caswell Chamber of Commerce will take place on December 18th, 2022, at 3:00pm and line up will start at 1:30pm parade starting at 3:00pm.

Town Manager Barnett also mentioned that the Tree Lighting Ceremony held on December 2nd, 2022, was a great success and well attended. Special thank you to all the persons involved in

putting up decorations, Food Truck Operators, Artisan/Vendors, Band/Singers, Town Staff, Caswell Chamber of Commerce, and Caswell County Staff.

Item 11: Town Attorney Report- Lee Farmer

None

Item 12: Closed Session- G.S. 143-318.11- Contractual, Real Estate and Personnel

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion to go into Closed Session NC General Statues 143-318.11 Contractual, Real Estate, and Personnel. The motion was seconded by Councilman Massey and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a motion to come out of Closed Session. Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn motion to go back to into Regular Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session Town Council needs to approve the Amended and Restated Water and Wastewater System Operation and Maintenance Agreement with Inframark LLC. The Agreement shall commence on January 1st, 2023, and shall remain in full force and effect for three (3) years from the Commencement Date unless terminated earlier. Mayor Foster noted that servals amendments regarding specific duties responsibilities were discussed and added

Mayor Foster asked Town Council for a motion. Councilman Tatum made a motion to approve the Amended and Restated Water and Wastewater System Operation and Maintenance Agreement with Inframark LLC. The Agreement shall commence on January 1st, 2023 and shall remain in full force and effect for three (3) years from the Commencement Date unless terminated earlier pursuant to changes. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 13: Consideration and Approval of Negotiated Realty Sale Pursuant to NCGS 63-53 and 160A-269

Town Attorney Farmer noted that Town Council needed to approve the sale of the two tracts of land adjacent to the Yanceyville Municipal Airport that was declared surplus in the total sale \$189,900.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion approve the sale of the two tracts of land adjacent to the Yanceyville Municipal Airport that was declared surplus in the total sale \$189,900. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 14: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items

None

Item 15: Adjournment

Mayor Foster asked Town Council for a motion to adjourn the December 6th, 2022, Town Council Meeting. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote. Meeting ended at 7:40pm.

Kamara Barnett, Town Clerk and Georgetta Carden, Deputy Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk

Georgetta Carden, Deputy Clerk