

YANCEYVILLE TOWN COUNCIL
Rescheduled Meeting Minutes
Tuesday, June 14th, 2022, at 7:00pm

The meeting of the Town Council was held in person in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville NC and conducted virtually through the WebEx platform on Tuesday, June 14th,2022, at 7:00pm.

Council Member present in person: Mayor Alvin Foster

Council Members present via Webex: Mayor Pro Tem Odessa Gwynn, Keith Tatum, and Brian Massey

Staff present in person: Kamara Barnett, Town Manager/Clerk, Lee Farmer, Town Attorney, and Bradley Davis, Planning & Zoning Consultant

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 7:01pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statues, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Mayor Foster paused to recognize and celebrate the life of Mr. Billy Mise. Mr. Mise served 65 years on the Yanceyville Volunteer Fire Department. Mayor Foster asked for continued thoughts and prayers for the family of Mr. Mise.

Item 2: Review and Adoption of Agenda – Mayor Foster & Town Council

Mayor Foster asked Town Council for a motion. After a review, Mayor Pro Tem Gwynn made a motion to adopt the agenda as presented. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a. Minutes from May 3rd, 2022, Town Council Meeting
- b. Minutes from May 24th, 2022, Recessed Town Council Meeting

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Councilman Massey made a motion to adopt the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 4:Public Comment

None

Item 5: Public Hearings: Town of Yanceyville Comprehensive Land Use Development Plan and Recommended Budget for Fiscal Year 2022-2023

Mayor Foster asked Town Council for a motion. Councilman Massey made the motion to go into Public Hearing for the Town of Yanceyville Comprehensive Land Use Development Plan and the Recommended Budget for Fiscal Year 2022-2023. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Mayor Foster asked Mr. Bradley Davis to provide an update on the Comprehensive Land Use Development Plan. Mr. Davis explained that in July 2019, a new NC General Statute related to planning and land development was approved by the General Assembly and Governor. Entitled Chapter 160D, the statute required all municipal and county jurisdictions to update their development ordinances and to have adopted an up-to-date comprehensive plan (to maintain a valid zoning/land development ordinance).

MR. Davis explained that The Town requested the assistance of a planning team to help develop such a plan for Yanceyville. The Team included local staff, graduate planning students and a faculty member (Dick Hails) from the UNC-Chapel School of City and Regional Planning . In addition, an experienced planner with the NC Chapter of the American Planning Association (Roger Waldon) volunteered to assist the effort.

Mr. Davis noted that the Planning Board and others have worked on the Plan since last September on efforts to prepare a new Yanceyville Comprehensive Plan. Mr. Davis explained that the Plan has is completed with minor formatting and binding to complete.

Mayor Foster asked for questions and comments.

Mr. Matthew Hoagland stated he would first like to commend and thank Mr. Davis, the Planning Board, and the team of graduate students for preparing the Plan. Mr. Hoagland mentioned that as the County Planner and the the custodian of the County's comprehensive plan. I know that it can be a pretty daunting task to wrap your arms around.

Mr. Hogland noted I want to mention a few things. I just had a few points here. If you find them worthy integrated in the comprehensive plan obviously that would be up to your discretion the future of land use map in the draft that I saw on page 17 there is a color coded for the different zoning categories, but there's no actual map key that corresponds that tells you specifically which zoning category color is coded. He noted that that it may just be a simple oversight because of the format, but was one, substantial error that I noticed.

He mentioned priority geographic area of one in the document. I would personally encourage less allowance of residential properties unless they're concentrated on the West and southern side of NC Highway 86. If residential uses are allowed and concentrated on the western and southern side of the highlight area, I would encourage for the future mapping to show the pedestrian traffic. An apartment complex, for example, if you're have residential there, folks in that Apartment complex, the industrial traffic can access their way into the town square The other

side of the highway is more logically suited for dense commercial development. Especially given the future completion of the gambling casino and the traffic issue to come as a result. Obviously, you know, putting something into a plan doesn't mean its necessarily going to happen. It's a hypothetical. I would like to see trail options, integrated into the map sidewalks, new walking, and biking trails. Possibly even connect the Town center to the North Carolina game lands, or other outdoor communities near the town. A developed trail network would improve the outdoor options for current town residents, and it would give the Town the opportunity to capitalize on outdoor recreation industry revenue. Finally, I would like to compliment and applaud the goals that are established in the plan, especially data mapping out and investing in future town and infrastructure specifically water and sewer. This is going to be a major ingredient in growth for the Town attracting new businesses, and inevitably creating new jobs for the Town. So, those are my primary and comments. Just looking forward to seeing the final draft as you move towards July 1st, 2022.

The Town Manager Barnett noted that the Town developed a moderate budget that maintains current service levels, while also addressing infrastructure needs to maintain our current assets to allow for prolonged use and efficiency. The proposed budget for the General Fund is approximately 5% higher than the fiscal year 2021- 2022 (\$899,500 in 2021-2022 to 943,515 in 2022-2023). Some of the significant changes include increased expenditures in salary increases for staff and special projects. The proposed budget for the Enterprise Fund is approximately 8 % higher than the respective budget for the fiscal year 2022-2023 (\$1,717,160 in 2021-2022 to 1,846,502 in 2022-2023). Some of the significant changes include increased expenditures in the cost-of-living adjustment for staff, special projects, and full-service operation of Water & Wastewater Plants. The Special Revenue Fund's budget is \$40,000. The total budget amount for all funds in fiscal year 2022-2023 is \$2,830,017 compared to \$2,656,660 in fiscal year 2021-2022 (an increase of 6.5%). The General Fund will utilizing \$79,179 from un-appropriated fund balance to balance the budget this year. Within the Enterprise Fund, a total of \$202,833 will be utilized from un-appropriated fund balance to balance the budget this year.

After a brief discussion of the Comprehensive Land Use Development Plan and the Recommended Budget Mayor Foster asked Town Council for a motion to come out of Public Hearing. Mayor Pro Tem Gwynn made a motion to come out of Public Hearing. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn made a motion to go into Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 7: Water and Wastewater Treatment Facilities Update- Gregory Ryland, Inframark, Regional Manager

Mayor Foster introduced Mr. Greg Ryland, Inframark. Mr. Ryland updated Town Council. Mr. Ryland presented the monthly update as follows:

Yanceyville Water Treatment Plant

- No excursions for the month of May 2022

- Cross training Operators from different facilities to operate the plant • Did required flushing of the system
- Submitted the Consumer Confidence Report for 2021

Yanceyville Wastewater Treatment Plant

• One excursion occurred for the month of May 2022 (Still awaiting results for the last 2 weeks). We were over the weekly limit for ammonia for Week #3. I am still awaiting results to average monthly ammonias' but should be able to comply w/ the monthly limit based on preliminary data. Several factors caused the decrease in nitrifying bacteria over the course of the time we cleaned the basins, switching from one to the other, maintaining enough solids to handle the flows on only one side and returning to the dual basin mode. Even after returning to dual basin operation, we experienced several occasions where the basins reverted to Storm Mode phases. Other unplanned events hindered normal operation of the basins. These episodes continued to stress the entire operation over several days.

- A new Influent Valve actuator was installed for SBR#1. During the first few days of the month, electrical issues persisted, and the system had to be operated manually over 24-hour periods. When removing the old actuator, the electrical sub-contractor caused a short resulting in a circuit breaker failure. The incident caused the control center to fault and continued to damage the new circuit breaker installed. After installing another circuit breaker & repairing the electrical wiring for the actuator, additional circuit breakers were installed on 5/17/22 to reduce and spread the amperage load. The system has since maintained normal operation until we are able to track down the specific electrical fault.

- There were electrical problems with the circuit breakers overheating for the Influent Pump #2. Influent Pump had to be operated manually over 24 hours for a couple of days. New switches, floats and a new relay were installed, and the pump was returned to automatic running. In process of ordering new main circuit breakers for the panel. All of the electrical components for the Influent Pump station are in need of replacement.

- The heavy rain event on Friday morning 5/27/22 resulted in a Sanitary Sewer Overflow. The Influent Pump with an additional portable pump would not control the volume of Influent wastewater flowing to the plant. Adequate sampling was collected for analysis and hydrated lime was spread on the affected area of the spill. The required reports have been submitted to the state authorities.

Mayor Foster thanked Mr. Ryland for presenting a detailed report.

Item 8: Reappointment of Members to Caswell Economic Development Commission

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion reappoint Alvin Foster (one- year term) Ruby Graves (two-year term) and Anthony Smith (three- year term) to represent Yanceyville on the Caswell Economic Development Commission Board. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 9: Appointment of Shirley Deal as Lifetime Ex Officio Member to the Caswell Economic Development Commission

Mayor Foster asked Town Council for a motion. Mayor Foster made a motion appoint Shirley Deal as Lifetime Ex Officio Member to the Caswell Economic Development Commission. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote

Item 10: Town Manager Report- Kamara Barnett

Town Manager Barnett announced the First Friday Event & Cruise In / Fireworks Show July 1st, 2022, starting at 6:00pm with information and craft vendors.

Town Manager Barnett explained that the Yanceyville Planning Board made zoning designation recommendations on recently annexed property describe below.

Property # 1: Located on the west side of County Home Road. Two Certain parcels of land in the Yanceyville Township located on the North side of State Road 1572 and in fact lot numbers 6 and 7. Caswell County North Carolina Registry Tax Map 82 parcel numbers 66 and 72. Planning Board Recommendation Residential Agricultural (RA)

Property # 2 :Remaining portion of the airport property, which was formally owned by the Caswell Mennonite Church. certain tract of land containing 6.018 acres being on the West side of US Highway 158 in Yanceyville recorded in the Caswell County North Carolina registry in Map Book 17. Page 573. Planning Board Recommendation Residential Medium Density (R8)

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion to zone Property # 1: Located on the west side of County Home Road. Two Certain parcels of land in the Yanceyville Township located on the North side of State Road 1572 and in fact lot numbers 6 and 7. Caswell County North Carolina Registry Tax Map 82 parcel numbers 66 and 72. Residential Agricultural (RA) and Property # 2 :Remaining portion of the airport property, which was formally owned by the Caswell Mennonite Church. certain tract of land containing 6.018 acres being on the West side of US Highway 158 in Yanceyville recorded in the Caswell County North Carolina registry in Map Book 17. Page 573. Residential Medium Density (R8). The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mr. Davis indicated citizens on West Main Street have concerns about speed limit inconsistencies within the Town corporate limits. For example, within a four-block radius we have three different speeds limits: 35mph, 25mph and 20mph including a School Zone without signage.

The Town would like to request an examination of the following thoroughfares leading to the Yanceyville Downtown District: West Main Street, Hooper Avenue, Main Street East, and North Avenue (please see map) In addition, two separate areas have different Speed Limit Postings depending on your direction of travel.

Mr. Davis noted that Town Manager Barnett, and himself took a ride around the Town square up and down West Main Street, Main Street, North Avenue, and Hooper Avenue and we noticed that the consistency in speed limits as a concern because we have. You have 35mph speed limit in a residential area, and suddenly it drops down for a 20 mph. On East Main Street we went traveled beyond the library one direction and it's 20mph, but if you're coming from the other direction its 35 mph. Mr. Davis noted that we need a recommendation from the Town Council to request the North Carolina Department of transportation to review our school zone and our speed limits within the Downtown district. He noted that there should be consistency.

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a to request that NCDOT review the speed limits on West Main, East Main, Hooper Avenue and North Avenue that we make it consistent with the rest of the business district. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Town Manager Barnett indicated that Town Council needed to approve the audit contract for Cobb Ezekiel, and Loy PA Firm to audit the accounts for the Town of Yanceyville.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion approve the audit contract for Cobb Ezekiel, and Loy PA Firm to audit the accounts for the Town of Yanceyville. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 11: Closed Session- G. S. 143-318.11 Real Estate and Attorney/Client Consultation

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to go into Closed Session N.C. General Statues 143-318.11 Real Estate and Litigation. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn motion to go back to into Regular Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session Town Council does not have any information to present at this time.

Item 12: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items

None

Meeting Recessed

Mayor Foster asked Council for a motion to recess the Town Council Meeting until Tuesday, May 24th, 2022, at 7pm. After no further discussion, Councilman Massey made a motion to

recess the February Town Council Meeting until Thursday June 30th, 2022, at 7:00pm. Mayor Pro Tem Gwynn seconded the motion that passed with a unanimous vote. Meeting ended at 8:40pm.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk