

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, April 5th, 2022**

The meeting of the Town Council was held in person in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building located at 158 East Church Street, Yanceyville NC and conducted virtually through the WebEx platform on Tuesday, April 5th,2022, at 7:00pm.

Council Member present in person: Alvin Foster, Mayor

Council Members present via Webex: Odessa Gwynn, Mayor Pro Tem, Keith Tatum, and Brian Massey

Council Member absent: Margie Badgett- Lampkin

Staff present in person: Kamara Barnett, Town Manager/Clerk, Lee Farmer, Town Attorney Harmon Crutchfield, Finance Department Consultant, and Bradley Davis, Planning & Zoning Consultant

Item 1: Call to Order

Mayor Alvin Foster called the Town Council Meeting to order at 7:07pm. The meeting opened with a prayer. He asked all to stand for the pledge of allegiance. Mayor Foster also stated that the Yanceyville Town Council rules and procedures reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request. Yanceyville Town Council also has rules and procedures for electronic meetings that reflect the revisions of the North Carolina open meeting law of the North Carolina General Statutes, a copy of the Yanceyville Town Council rules and procedures are available upon request.

Item 2: Review and Adoption of Agenda – Mayor Foster & Town Council

Mayor Foster added Real Estate to Item 9: Closed Session G.S. 143-318-11 to the Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Agenda with amendment. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Item 3: Consent Agenda

- a) Minutes from March 1st, 2022, Town Council Meeting
- b) Adoption of Resolution for Senator Hugh B. Webster
- c) Adoption of Resolution for Mr. John W. Fulton
- d) Adoption of Resolution for Intent to Request Funding Assistance for Water/
Sewer Infrastructure needs

Mayor Foster asked Town Council to review the Consent Agenda. After a short review, Councilman Massey made a motion to adopt the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 4: Public Comment

Mayor Foster asked if anyone signed up for Public Comment. Town Clerk Barnett indicated that Mr. Fred Smith, 820 NC Hwy 62 North, Blanch NC, 27212 was the only person who signed up for Public Comment.

Mayor Foster opened the floor for Mr. Smith.

I am Fred Smith, I live at 820 NC Hwy 62 North, Blanch NC. I would also like to say that I served eight years as a Yanceyville Town Council Member and many years on the Planning Board. I was proud of my time serving Yanceyville.

I would first like to thank the Council for the opportunity to speak tonight, I am Co Chairman of the Caswell County Veterans Memorial Committee. For over six years our committee worked to raise the funds, plan the Veterans Memorial, and bring the project to the stage it is now, about 100% completed. When we get the final statement on the costs of the camera, we will close out most of the committee. The Veteran's Memorial was built without any tax dollars we are to share in the cost of the camera, it will serve both the Veterans Memorial and the Public Safety Memorial.

I would like to thank the Town of Yanceyville for the cooperation over these six plus years beginning with Mayor Davis and continuing until now, all Caswell County residents should be proud of the Veterans Memorial for if it wasn't for the Town of Yanceyville we would not have a Memorial that honors all Veterans that gave their lives for our freedom, that honors all Veterans past and the Veterans now serving all over the world to protect our freedoms.

After the completion of the Veterans Memorial, I was asked to ask the Public Safety Memorial, a Memorial that should have been built years ago to honor all those men and women who serve this county, I worked with Mr. Farmer, Mayor Foster, and Kamara Barnett, Town Manager. My main part was to be the liaison with the South Boston Memorials, the concrete contractor, and the flagpole contractor.

In January I was somewhat taken back while on vacation in Georgia when I received a telephone call about the flags at the Public Safety Memorial. The three flags erected were the North Carolina state Flag the Town of Yanceyville Flag, and the United States of American Flag, all three flags are great especially the America. Myself, Mayor Foster, and Mrs. Barnett had discussed on several occasions that we need only one American Flag to be flying in the Yanceyville Memorial Park, we three has agreed to that, My Veterans Committed has asked me several times if only one American Flag would be flying in the park, and I always said yes that it had been discussed.

After talking with Mayor Foster upon my return he told me that the entire Town Council had made the decision about the flags. You the Council have that authority; I just offer my suggestions and comments.

With the Veterans memorial on one end of the property and the Town of Yanceyville Public Safety Memorial on the other end most would think that one American Flag would be okay. From one end of the property to the other is only 126 ft. One American Flag should be enough which is located on the Veterans Memorial.

If the three flags representing Emergency Management, Law Enforcement, Fire and Rescue the Town of Yanceyville would be honoring those men and women much more imagine riding by and seeing these three flags instead of the three you have hoisted now. Imagine at night as these men and women drive by looking at their flag flying and how proud they will feel. With the three flags now flying at the Public Safety Memorial you will not have the three-memorial noticed near as much.

For the last two months at the VFW and American Legion meetings several Veterans have complained, yesterday I met with part of the Veterans Memorial Committee, complaints were voiced there also. Today I have talked to two more Veterans that are not happy with the flags now displayed. Several of the Veterans are ready to attend this meeting and complain in person, so far, I have held them off for now.

My appeal to the Town Council tonight is to have this action changed with a motion to have the three service flags hoisted. Let us hoist these flags to give better honor to our EMS, Sheriff Department, and to our Firefighters.

Thank you for your time and consideration in this matter. It is time to have the three proper flags flying and it is time to select a dedication date and time.

Mayor Foster thanked Mr. Smith for presenting to Town Council.

Item 5: Water and Wastewater Treatment Facilities Update- Gregory Ryland, Inframark, Regional Manager

Water Treatment Plant

- No excursions occurred for the month of March 2022 (Still awaiting results for this week)
- Water flushing occurred on dead ends and MRTs around town
- Maintenance Crew installed new sample pumps for # 1 filter and settled water.
- Drives were installed for high service pumps. Allowing us to lower output of pump as needed.
- New Hire, Thomas Dew started March 2022, he is a “A” level surface operator and brings a lot of experience.

Wastewater Treatment Plant

- To date, there hasn't been any excursions for the month of March. We are still awaiting results for the last week of the month.
- Sanitary Sewer Overflow on March 4th. Reported it to the NCDEQ. No communications from NCDEQ of any further action.

- Replaced regulators for the chlorine.
- Equipment for the SBR is going to be available in April 2022, Underwood will perform the installation.
- Influent wet well is being monitored daily to inform the Town when the wet well will need to pump out.

Item 6: Update on Planning and Zoning Services - Bradley Davis

Mayor Foster introduced Mr. Bradley Davis Planning and Zoning Services Consultant to Town Council. Mr. Davis gave a brief update on the Comprehensive Land Use Development Plan. Mr. Davis indicated that by July 1, 2022, local governments must have a reasonably maintained comprehensive plan or land-use plan to retain authority to adopt and enforce zoning regulations. A couple of years ago the General Assembly passed legislation that reorganized North Carolina’s planning statutes into a new chapter of the N.C. General Statutes, Chapter 160D. The legislation made several revisions to state planning statutes. Most were minor, technical matters, but Article 5 outlines the requirement to have a plan in order to have zoning one of the notable substantive changes in Chapter 160D. Notably, plan consistency must be considered by the planning board and governing board for zoning amendments, but the adopted plan remains advisory: “Plans adopted under this Chapter shall be advisory in nature without independent regulatory effect.” G.S. 160D-501(c). Mr. Davis indicated that to prepare a Comprehensive Land Use Development Plan community Engagement must take place.

Community Engagement Plan:

- February 15 – Open Planning Board meeting and Zoom UNC Team
- March 2 – Planning Board Workshop (1)
- March 16 Planning Board Meeting / Workshop (2)
- March 30 – Planning Board Workshop (3)
- April 20 – Planning Board Meeting / Open House LUD First Propose Draft
- May 4 – Planning Board Workshop (4)
- May 18th – Planning Board Meeting
- June 7 -- Town Council / LUD Plan Public Hearing

Key Issues:

Zoning /Ordinance conflicts, Child Care facilities locations, shortage of Low and middle-income housing, Loss of population/jobs, and crime & substance abuse making residents feel unsafe.

Goals and Policies

- HOW?? Restore, Maintain and Market Small Town Vitality and Charm
- IDENTIFY?? Fill Gaps in Town Amenities and Services
- HOW?? Create a Safe and Welcoming Environment

Mr. Davis gave a brief update on the Code Enforcement and how issues are processed. Respond to zoning compliance complaints and conduct investigations to determine validity of complaint; Plan for resolution to complaints with property owners; and prepare violation letters to property owner(s) and complete follow-up inspections.

Item 7: Town Attorney Report- Lee Farmer

a.) Scheduling of a Public Hearing, under G.S. 160A-31 for May 3rd, 2022, at 7:00pm

Town Attorney Farmer updated Town Council on two matters of annexation for consideration. Town Attorney Farmer explained that he delivered a petition requesting annexation of contiguous property to Town Manager Barnett in her capacity as Town Clerk. He indicated that this petition is from the K M. Graves Family, LLC. He noted that they are asking the Town to annex Voluntarily 5.26 acres this property is part of the Eurie Johnson Property. The property joins the town currently, and it's located on the county home road. After the petition was filed and submitted to the clerk. Town Manager/Clerk Barnett executed a certificate of sufficiency. Town Attorney Farmer ask that Town Council set the Public Hearing for annexation, May 3rd, 2022, at 7:00pm.

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion to a schedule a public hearing for the voluntary annexation of K.M. Graves Family, LLC Property for Tuesday May 3rd, 2022, at 7:00pm. The motion was seconded by Mayor Foster and passed with a unanimous vote.

b.) Adoption of Resolution pursuant to G.S 160A-58.7

Town Attorney Famer presented a Resolution stating the Intent of the Town of Yanceyville to annex property owned by the Town which is not contiguous to the Existing Municipal Boundaries.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to adopt the Resolution stating the Intent of the Town of Yanceyville to annex property owned by the Town which is not contiguous to the Existing Municipal Boundaries Public Hearing scheduled for Tuesday May 3rd, 2022, at 7:00pm. The motion was seconded by Mayor Pro Tem Gwynn and passed with a 3-1 vote. Councilman Tatum voted no.

Item 8: Town Manager Report- Kamara Barnett

Town Manager Barnett updated Town Council on the 2022 First Friday Event Calendar starting May 6th, 2022-October 7th, 2022. She noted that the events will begin at 7pm in conjunction with a Cruise In. Town Manager Barnett mentioned that new groups are in the rotation for the season and encouraged all to attend the events.

Month	Band/Group
May 6 th , 2022	Matthew Boswell HBB Band
June 3 rd	The Doug Prescott Band
July 1 st	Rock Steady Band Independence Day Fireworks Show
August 5 th , 2022	Mel Melton & The Wicked Mojos
September 2 nd , 2022	Boule'
October 7 th , 2022	Buttermilk Creek

Town Manager Barnett updated Town Council on the Duke Energy Streetlight quote for near or around 500 Kimbro Road Blanch NC, 27212. She explained that the quote was attached to the agenda packet for Town Council to review. Town Manager Barnett indicated that after an assessment was done by a Duke Energy Engineer, she received the quote indicating that the streetlight bill would increase approximately \$11.80 if Town Council decides to approve the placement of the streetlight on Kimbro Rd.

Councilman Massey made a motion to place a streetlight near or around 500 Kimbro Road. The motion was seconded by Councilman Tatum and passed with a 3-1 vote. Mayor Pro Tem Gwynn voted no.

During the discussion, Mayor Foster stated, we need to remember that what's done in one area of Town should be done in all areas of Town. Councilman Tatum indicated that he didn't have an issue with an increase of \$11.80 for a streetlight placement. He noted that citizens don't get a lot for the .33 percent tax rate. Councilman Tatum mentioned that adding streetlights could help with safety. If there are dark areas in Town streetlights should be placed in those areas to help with the health and safety of the Town.

Mayor Pro Tem Gwynn indicated that the Town needs to create a policy so that citizens will know what to do when requesting a streetlight placement. Mayor Foster mentioned that there needs to be a written policy. In the past streetlights were placed on main thoroughfares, intersections, and in areas requested by law enforcement for safety reasons. He mentioned that the Town should be better lit. Mayor Foster noted that if a pole and transformer are located at the site location the cost for a streetlight is minimal, but if a pole and transformer are not located at the site the initial installation price changes significantly. Town Manager Barnett was directed by Town Council to create a draft Streetlight policy for review at a future meeting.

Town Manager Barnett indicated that attached to the agenda packet were quotes for security and camera systems for the Municipal Services Building. She noted that both would address the deficiencies in the risk assessments summaries provided by the Town's insurance carrier. Councilman Massey asked if the security system was a monitoring system. Town Manager Barnett replied yes, and the annual monitoring fee would be \$250. Councilman Massey suggested having 9-11 dispatch as the first call if there is a breach in the system.

After a short discussion, Councilman Massey made a motion to approve the quotes received from River Street Networks for the Camera and Security Systems for the Municipal Services Building, accepting option two of the camera system for expansion. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Town Manager Barnett noted that the Public Works Department Monthly update was included in the agenda packet. She asked for questions or comments.

Town Manager Barnett indicated that Town Facilities will be transitioning to optional Face coverings inside of Town facilities, however she would be recommending face coverings if social distancing cannot be achieved.

Town Manager Barnett also announced that the North Carolina League of Municipalities City Vision 2022 Conference will be held April 26-28, 2022, in Wilmington NC. She mentioned that she would be attending as well as t Mayor Foster on behalf of the Town.

Town Manager Barnett explained that because of her attendance at the conference she would like for Town Council to consider amending the Budget Calendar to reschedule the Budget Workshop III review of the Enterprise Fund date from Tuesday, April 26, 2022, at 6pm to Monday, April 25, 2022, at 11:00 am.

After a short review Councilman Massey made a motion to amend the Budget Calendar changing the last work session from Tuesday, April 26th, 2022, 6pm to Monday, April 25, 2022, at 11:00am. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

She announced the Joint Council Meeting with Caswell County, Town of Milton, and Yanceyville will be held Thursday, May 12, 2022, at 6pm at the Co Square Building.

Town Manager Barnett announced the upcoming Budget Workshop Tuesday April 12, 2022, at 6pm to review basics and priorities. She noted that the meetings will be held both in- person and virtually for those that would like to attend.

Item 9: Closed Session G.S. 143-318-11- Contractual and Real Estate

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to go into Closed Session General Statues 143-318.11 Contractual and Real Estate. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for motion to come out of Closed Session. Mayor Pro Tem Gwynn made a motion to come out of Closed Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn made a motion to go back to into Regular Session. The motion was seconded by Councilman Massey and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session Town Council has one item to report. Mayor Foster explained that the recently purchased property at the Airport in West Yanceyville

* See Attached map

The mark portions on the map Town Council would like to declare as Surplus.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to declare the mark portions of the map as surplus property. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion. Councilman Massey made a motion to authorized Town Manager Barnett to proceed with the subdivision of the property and determine

how to best sell the property outlined on the map. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Item 10: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda item

None

Item 11: Adjournment

Mayor Foster asked Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn. Councilman Massey seconded the motion that passed with a unanimous vote. Meeting ended at 10:23 pm.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk