

**YANCEYVILLE TOWN COUNCIL
MEETING MINUTES
Tuesday, June 29th, 2021
7:00 PM**

The meeting of the Town Council was held remotely in the Yanceyville Museum of Art at the Yanceyville Municipal Services Building and due to COVID-19 the meeting was also conducted electronically through WebEx on Tuesday, June 29th, 2021, at 7:00 PM.

Council Members present in person: Mayor- Alvin Foster, and Keith Tatum

Council Members present electronically: Mayor Pro Tem- Odessa Gwynn, and Margie Badgett-Lampkin

Council Member absent: Brian Massey

Staff present in person: Kamara Barnett, Town Manager/Clerk, Lee Farmer, Town Attorney, and Ryan Strader, Finance Officer

Item 1: Call to Order/Reconvene

Mayor Alvin Foster called the Town Council Meeting to order at 7:00 PM

Item 2: Review and Adoption of Agenda – Mayor & Council

Mayor Foster added Item 6a: Closed Session Personnel to the Agenda. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Agenda. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Item 3: Budget Amendment for Fiscal Year 2020-2021

Finance Officer Strader updated Town Council on the Budget Ordinance Amendment I for FY-2020-2021 as follows:

BE IT ORDAINED by the Yanceyville Town Council that the following amendment be made to the Budget Ordinance for the fiscal year ending June 30, 2021:

Section 1. To amend the Enterprise Fund Budget Ordinance, the revenues are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
TAP FEES		113,780

This will result in a net increase of \$113,780 in the revenues of the Enterprise Fund Budget.

Section 2. To amend the Enterprise Fund Budget Ordinance, the expenditures are to be changed as follows:

<u>Decrease</u>	<u>Increase</u>
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DISTRIBUTION 113,780

This will result in a net increase of \$113,780 in the expenditures of the Enterprise Fund Budget.

Section 3. To amend the General Fund Budget, revenues are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
YFD FEMA GRANT		16,350
YFD COUNTY FUNDING		59,000
YFD FEMA SAFER GRANT		25,578
NC FORESTRY GRANT		5,000
YFD NC STATE GRANT		9,000
SALES TAX DISTRIBUTION		42,000
CARES ACT		232,691

This will result in a net increase of \$389,619 in the revenues of the General Fund Budget.

Section 4. To amend the General Fund Budget, expenditures are to be changed as follows:

	<u>Decrease</u>	<u>Increase</u>
YFD FEMA GRANT		16,350
YFD COUNTY FUNDING		59,000
YFD FEMA SAFER GRANT		25,578
NC FORESTRY GRANT		5,000
YFD NC STATE GRANT		9,000
AUDIT FEES		5,400
ATTORNEY FEES		8,000
PARKING LOT MAINTENANCE		5,600
CAPITAL RESERVE FUND		23,000
CARES ACT		232,691

This will result in a net increase of \$389,619 in the expenditures of the General Fund Budget.

Section 5. We also need to do a budget amendment to move money from Fund Balance to the Yanceyville Municipal Airport Line of the General Fund. This amount will be \$165,888.

We also need to do a budget amendment to move money out of Museum Maintenance and place it in two different lines: Refuse Collection and Parking Lot Maintenance. \$5800 will be split with \$3200 going to Refuse Collection and \$2600 going to Parking Lot Maintenance.

We also need to move money out of Health Insurance in the General Fund and move it into Governing Board Expenses. We need to take \$3,000 from the Health line and place it into the Salaries -Town Council and FICA to cover the overage in these two lines.

Copies of this Budget Amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Mayor Foster asked Town Council to review the Budget Amendment I. After a short review, Mayor Pro Tem Gwynn made a motion to adopt the Budget Ordinance Amendment. The motion was seconded by Councilman Tatum and passed a unanimous vote.

Item 4: Consideration of Contracts

- a. Cobb Ezekiel Loy and Company, PA.
- b. Stout Stuart McGowen and King LLP
- c. Harry E. Bray Insurance
- d. Governmental Attachment-Duke Energy
- e. Quest Diagnostics

Town Manager Barnett asked for any questions concerning contracts A-E attached to the Agenda Packet. After no discussion, Mayor Foster asked for a motion. Mayor Pro Tem Gwynn made a motion to approve contracts A- E. The motion was seconded by Councilwoman Badgett-Lampkin and passed a unanimous vote.

Item 5: Review and Consider Site Access Agreement (Verizon/Alltel)

After no discussion, Mayor Foster made a motion to accept the Site Access Agreement with Verizon/Alltel (antenna colocation on Water Tower Tank) The motion was seconded by Councilman Tatum and passed a unanimous vote.

Item 6: Town Manager Updates- Kamara Barnett

Town Manager Barnett update Town Council on the Filter Rehab at the Water Treatment Plant. She indicated that she had received quotes on all the components needed to complete the Filter Rehab Project.

Filter media 1, 3 and 4 = 80,000
Valves 1, 2, 3, and 4 = 50,000
Nozzles 1, 3, and 4 = 7,000
Plus, Shipping 3,000
Project Totaling around \$140,000.

Mayor Foster indicated that he would love for the Filter Rehab project to be a shovel ready project. He suggested that the Town rehab one filter with the hope that it would increase the run time of the filter and cut some cost of chemical used to treat the water and seek shovel ready funding to rehab the two remaining filters.

Councilman Tatum asked how much funding will the Town be receiving from the American Rescue Plan. Town Manager Barnett indicated that the Town would be receiving around \$ 625,603.08. Receiving the first disbursement in 2021 in the amount of \$ 312,801.54. Second disbursement no sooner than one year after the first disbursement.

Town Manager Barnett recommended replacing the Filter Media and Nozzles in Filters 1, 3, and 4 at an estimated cost of \$87, 000, and once the current media is drained exercise and inspect all the valves in the filters.

Councilman Tatum asked could the ARP Funding be used for the Filter Rehab Project. Town Manager Barnett indicated that ARP funding can be used for Water and Sewer Infrastructure needs/improvements.

Mayor Foster made a motion to replace the Filter Media Nozzles in Filters 1, 3, and 4 at an estimated cost of \$87, 000, and once the current media is drained exercise and inspect all the valves in the filters. The motion was seconded by Councilman Tatum and passed a unanimous vote.

Town Manager Barnett announced the July 3rd, 2021, Independence Day Fireworks Event that will be held at the Town’s Pavilion. Vendors and Food will be available for purchase starting at 3pm. The Retro Band will be providing the live music starting at 6pm and Fireworks will begin at dusk.

She also announced that on July 12th, 2021, the Burlington Sock Puppets will be sponsoring the Caswell County Community Night and Mayor Foster and David Owen, Caswell County BOC, Chairman will be throwing out the first pitch.

First Friday Event 2021 Schedule

Month	Band/Group	Food
July 3 rd , 2021 Saturday Independence Day Fireworks Show	Retro Band	Yanceyville Fire Department Providence Fire Department
August 6 th , 2021	Megan Doss Band	Recreation Development Foundation
September 3 rd , 2021	Mark Templeton Band Beyond Blessed	Auxiliary Unit 210
October 1 st , 2021	Rock Steady Band	Southern Caswell Ruritan Club

Town Manager Barnett read aloud a letter received from Denise Burnett, Caswell Council of Arts:

Dear Mayor Foster, Mayor Pro Tem Gwynn, Town Council, and Ms. Barnett,

The Caswell Council for the Arts would like to thank you for participating in our kick-off “2nd Saturdays” event in downtown Yanceyville by keeping Yanceyville Art Museum open on the 2nd Saturday in June. We were very pleased with the turnout, and received much positive feedback about this from visitors, shoppers, merchants, and the heads of various organizations. We had a very busy day at the gallery and did more sales than we would typically do in an average month. It is my understanding that the local merchants had good sales days as well.

We would like to ask the Town of Yanceyville if they would consider extending their participation in this monthly event on the 2nd Saturday of each month from 10am -2pm until December of 2021. The Arts Council and the Historical Association would also continue to be open during this time. Once we have this time to develop the event, we can then make a more informed choice as to whether such a monthly event would be valuable in the future. We believe that Yanceyville is the kind of town that could be a tourist attraction on the weekend days for people looking to get away from the hustle and bustle and enjoy a slower pace of life.

Considering the significance of Maud Gatewood as an artist in NC, The Yanceyville Art Museum has a strong pull to attract people from neighboring communities. Having this museum open would assist greatly in our ability to draw people to Yanceyville on the weekend. Please consider extending your participation in this event. With the combined efforts of the Caswell Council for the Arts, the Chamber of Commerce, and the Historical Association, and many others who are choosing to get involved, we believe that 2nd Saturdays could help to usher in a new era of downtown Yanceyville in the future. We are happy to help in any way that we can to make this event happen. Thank you for considering this request.

Town Council agreed to open the Yanceyville Museum of Art on the Second Saturdays of each month through December 2021.

Item 7: Closed Session G. S. 143-318.11- Personnel

Mayor Foster asked Town Council for a motion. Mayor Pro Tem Gwynn made a motion to go into Closed Session General Statutes 143-318.11 Personnel. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

After Town Council returned from Closed Session, Mayor Foster asked for a Town Council motion to come out of Closed Session. Councilman Tatum made a motion to come out of Closed Session. The motion was seconded by Mayor Pro Tem Gwynn and passed with a unanimous vote.

Mayor Foster asked Town Council for a motion to go back into Regular Session. Mayor Pro Tem Gwynn motion to go back to into Regular Session. The motion was seconded by Councilman Tatum and passed with a unanimous vote.

Mayor Foster noted that while in Closed Session there is nothing to bring forth at this time.

Item 8: Informal Discussion/Public Comment- Discussion & Comments must directly relate to agenda items.

None

Item 9: Adjournment

Mayor Foster asked Town Council for a motion to adjourn. After no further discussion, Councilman Tatum made a motion to adjourn the meeting. Councilwoman Badgett- Lampkin seconded the motion that passed with a unanimous vote.

Kamara Barnett, Town Clerk prepared the above minutes. They represent a brief description of those matters that were addressed at this meeting.

Respectively Submitted:

Alvin Foster, Mayor

Kamara Barnett, Town Clerk